

English 403 – Professional and Technical Writing for ESL Students
Summer 2009, Washington State University
Section 03: MTWRF 3:00-4:15, CUE 412

PROJECT #3: Employment Portfolio: Potential Interview Questions

One part of your employment portfolio consists of written responses to **seven** interview questions. You are free to pick from any of the questions below OR if you don't like these, check out the full list of Monster.com's "100 Potential Interview Questions" which can be found at:

<http://career-advice.monster.com/job-interview/interview-questions/100-potential-interview-questions/article.aspx>

- What are your strengths?
- What are your weaknesses?
- Who was your favorite manager and why?
- Where would you like to be in your career five years from now?
- If you were at a business lunch and you ordered a rare steak and they brought it to you well done, what would you do?
- If I were to give you this salary you requested but let you write your job description for the next year, what would it say?
- Was there a person in your career (or life) who really made a difference?
- What's your ideal company?
- What are you looking for in terms of career development?
- What are your lifelong dreams?
- How would you describe your work style?
- What magazines do you subscribe to?
- What did you like least about your last job?
- What can you do for us that other candidates can't?
- What do you know about this industry?
- What was the last project you headed up, and what was its outcome?
- Have you ever been on a team where someone was not pulling their own weight? How did you handle it?
- What is your greatest fear?
- What do you see yourself doing within the first 30 days of this job?
- What's the most important thing you've learned in school?
- What three character traits would your friends use to describe you?
- If I were your supervisor and asked you to do something that you disagreed with, what would you do?
- Do you think a leader should be feared or liked?
- What's the most difficult decision you've made in the last two years?
- How do you feel about taking no for an answer?
- Why did you choose your major?
- What are the qualities of a good leader? A bad leader?
- How many times do a clock's hands overlap in a day?
- Describe how you would handle a situation if you were required to finish multiple tasks by the end of the day, and there was no conceivable way that you could finish them.
- What techniques and tools do you use to keep yourself organized?

- If you had to choose one, would you consider yourself a big-picture person or a detail-oriented person?
- Who are your heroes?