

English 403 – Professional and Technical Writing for ESL Students
Summer 2009, Washington State University
Section 03: MTWRF 3:00-4:15, CUE 412

PROJECT #6: Research-Based Group Project & Presentation

NOTES and DUE DATES

- The overall value of Project #6 is 35%.
 - Your individual part of the group presentation (judged on clarity, completeness, professionalism): 10%
 - Your individual reflection memo (judged on clarity, completeness, and proper formatting): 25%
 - The final group paper (judged on clarity, completeness, and proper formatting): 65%
- Deliverables for Project #6 are:
 - Participation in group presentation (20-30 minutes) during Week 6.
 - Attendance at the group presentations that are not your own.
 - Production of a written document (long report **OR** long proposal), sent by **Team Leaders** via e-mail by **11:59pm on Friday, July 31st**.
 - Individual Reflection Memo, sent via email by **11:59pm on Friday, July 31st**.

OVERVIEW

Each of you will be the member of a team selected by a Team Leader. The Team Leader is the person whose proposal from Project #5 was voted on by the class to be worthy of work during Project #6.

In a **research-based, fully cited long report OR long proposal** (see Chapter 12) you will outline the parameters of the problem, consider the possible solutions to the problem, and provide a persuasive conclusion that sets out the best solution to the problem. This project asks you to research and report on the best methods/options/alternatives for solving the problem.

“Research-based” means primary or secondary research in order to recommend solutions to the problem you are attempting to solve. Primary research could include interviews and observations of people and activities. Secondary research is library/scholarly research. These are not the only types of research, of course. The goal is to get good information that you can cite, and there are many different ways you can go about doing that.

It is very important that you select the correct format for the group paper. After reading and listening to the pitch proposals, I think that some of you will end up writing a **long report** and some of you will end up writing a **long proposal**. I recommend that **team leaders send me an e-mail describing the type of document your team thinks it should create, before actually doing so**. I don't want you to start out in a bad situation.

- If you are writing a **long report**, study pages 267-282 in the book. The example long report on pages 276-281 is much longer than you need to write, but the format is similar.
- If you are writing a **long proposal**, study pages 282-290 in the book. Include as many items in the “General Proposal Outline” in figure 12.13 that you can. Additionally, include a list of references for anything you cited in order to create your proposal.

Your final group document should be **at least 2000 words**. Your group presentation of the material can take any reasonable form you want, but must be at least 20 minutes and have time built in for discussion.

What is the individual reflection memo?

Each of you will also produce a brief (approx. 500 words) **memo** to me that addresses the following:

- Your role on the team and specific tasks you completed for the team

- A description of how the team was organized and how well you worked together
- Anything else you want to say about the project and your participation